

CONTRACT REVIEW CHECKLIST**Consistency with Law and School Board Policy:**

	Comments
Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

Contract Terms:

	Comments
Term (Duration of Contract)	10.5 months (August 18, 2005- June 30, 2006)
Termination Clause	Board may terminate without cause upon giving 30 days notice to other party. If the consultant is in default, the Board may cancel contract upon five (5) days notice to the other party.
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses.
Regulatory issues	NO.
Confidentiality Provision	Consultant will not receive student information.
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida; Venue: Palm Beach County

Business Principles:

	Comments
Sound Business Principles	YES
Reasonableness of Fees	Rate increase for "cake decorating", T-shirts, and "Not Picasso" module. Increase approved by Palm Beach County Parks and Recreational Department.
Payment Terms -Lump sum, installments -Payment Due dates -Late fees	Rate increase for "cake decorating", T-shirts, and "Not Picasso" module. Increase approved by Palm Beach County Parks and Recreational Department.

Other Issues:

	Comments
Conflict of Interest Disclosures	None
Non-Negotiable Issues	N/A
Miscellaneous Issues	None
Appropriate Departmental Sign-off	

Special Considerations: _____

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES ☐ NO ☐

By: *[Signature]* 11/17/06
Attorney (Name and Date)